

Grant Applications for Trowbridge on 26/11/2020

ID	Grant Type	Project Title	Applicant	Amount Required
3857	Health and Wellbeing Grant	Tablets for Online Counselling	HELP Counselling Services	£675.00
3872	Community Area Grant	Trowbridge community cinema	Trowbridge Town Hall Trust	£9546.00
3884	Health and Wellbeing Grant	COVID-19 Preparations at the Hub	Wiltshire Rural Music	£1750.00
3885	Community Area Grant	Blue Heart Campaign	Trowbridge Environmental Community	£1115.00
3946	Health and Wellbeing Grant	Christmas Lunch for Trowbridge	Free Range Cafe	£1000.00

ID	Grant Type	Project Title	Applicant	Amount Required
3857	Health and Wellbeing Grant	Tablets for Online Counselling	HELP Counselling Services	£675.00

Submitted: 09/09/2020 13:52:43

ID: 3857

Current Status: Application Appraisal

To be considered at this meeting:

1. Which type of grant are you applying for?

Health and Wellbeing Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Tablets for Online Counselling

6. Project summary:

HCS has continued its work throughout lockdown at one point we were the only organisation providing counselling in the whole of Wiltshire for 6 weeks. We have counselling through Zoom and Telephone throughout and we have been a lifeline to hundreds of local people. However we are having so tech issues. Many of our volunteers are using devices for online counselling which crash in the middle of sessions. Now that it looks like online counselling will have to continue for a significantly longer time we need to resolve this issue asap. We would like to purchase 4 tablets to help us continue our work. We also believe that these will be invaluable for years to come. Whilst we didnt do remote counselling before lockdown we see that this way of working will be indispensable it means we can increase the amount of people who may have been unable to come to our premises like disabled elderly carers lone parents and those of limited income.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division**8. What is the Post Code of where the project is taking place?**

BA14 8BE

9. Please tell us which theme(s) your project supports:

Health and wellbeing

Our Community

Safer communities

If Other (please specify)

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

04/2019

Total Income:

£51571.00

Total Expenditure:

£47432.00

Surplus/Deficit for the year:

£540.00

Free reserves currently held:
(money not committed to other projects/operating costs)
£14000.00

Why can't you fund this project from your reserves:

That is what we used going into 2020/2021 and as you may understand we have seen 2 funders had to pull grants and more costs to enable us to continue our work

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£1396.00		
Total required from Area Board		£675.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
4 Tablets	1396.00	We hope from TAB		0.00
Total	£1396			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This project would provide our volunteers the technology they need to continue working with often very vulnerable clients. We have been supporting an increased number of Domestic Abuse victims elderly disabled isolated and suicidal clients in the last 6 months. The tablets would help to provide an uninterrupted and clear session to dozens of clients in the coming year especially through winter. However we do understand that TABs funds must also be stretched and we don't want to ask for more than necessary. Each tablet is 349 have chosen good quality tablets that will last. Knowing from personal experience of buying cheap ones they often break and underperform as a bare minimum we really need 2. 4 is the ideal but we would make it work with 2 and hopefully seek funding from elsewhere.

14. How will you monitor this?

We worked with 312 people last year and we have made a massive difference to real peoples lives. All clients are asked to measure 8 key areas of their lives. This is done at the start of counselling and at the end. The results below show considerable increases in all aspects of their lives. These large improvements over a relatively short 4 to 5-month period create a solid base to continue building their personal self-awareness and growth. Through

this feedback we see that our clients feel more in control of their lives and become more active healthy and engaged. One client wrote My counsellor was so gentle and helped me to talk about some very painful feelings whilst making me feel safe. Improved feelings in Career Vocation 20 Improved Feelings of Anxiety and Depression 30 Increased Physical Health 20 Improved Self Esteem, Self-worth 40 Greater Personal Activities, Hobbies and Interests 10 Improved Relationships Friends and Colleagues 10 Improved Personal Relationships Partner and Children 30 Improved Family Relationships Parents and Siblings 10

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

All of our volunteers and staff are training in our safeguarding of vulnerable persons policy as well as requiring an DBS. Our policy is reviewed regularly as well as providing regular continued professional development training for our counsellors. Additionally we follow a strict ethical framework laid down by our professional governing body BACP. Additionally all volunteers and staff are supported with one to one clinical supervision which not only ensures that as counsellors we are working safely but also supports counsellors in often difficult work.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a one off project

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3872	Community Area Grant	Trowbridge community cinema	Trowbridge Town Hall Trust	£9546.00
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Submitted: 16/09/2020 15:57:07

ID: 3872

Current Status: Application Appraisal

To be considered at this meeting:

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£5001+

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Trowbridge community cinema

6. Project summary:

This funding will enable us to fit out the Supper Room at Trowbridge Town Hall as an independent community cinema. It will be used to match fund the British Film Institute BFI to put on weekly film nights between November 2020 and August 2021. Owning the equipment is essential to keep ticket costs low increasing access and to making the programme self-sustaining from autumn 2021 onwards. The equipment will be made available to community groups and residents associations across the Trowbridge Area to put on their own film nights in neighbourhood community centres. This will be free of charge.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division**8. What is the Post Code of where the project is taking place?**

BA14 8EQ

9. Please tell us which theme(s) your project supports:

Leisure and Culture

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2020

Total Income:

£252066.37

Total Expenditure:

£194225.18

Surplus/Deficit for the year:

£57841.19

Free reserves currently held:

(money not committed to other projects/operating costs)

£88000.00

Why can't you fund this project from your reserves:

Due to Covid the organisations income has decreased significantly due to room hire decreasing from around 4500 a month to 500 a month. Consequently whilst the organisations reserves situation is incredibly positive it will be likely 12 to 18 months before the organisation returns to the stable financial position it was in in February 2020.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£25474.00		
Total required from Area Board		£9546.00		
Expenditure		Income		Tick if income
(Itemised	£	(Itemised		confirmed
expenditure)		income)		£
Data Projector	4940.00	BFI		8728.00
Long-throw	1682.00	Ticket sales		7200.00
zoom lens				
Active speakers	1136.00			
Blu-ray player				
mixer console	748.00			
input switcher				
Equipment				
accessories and	420.00			
leads				

Installation and sundries	620.00	
Promoter	5280.00	
Licences	5700.00	
Technician	1900.00	
Marketing box office and overheads	3048.00	
Total	£25474	£15928

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Trowbridge Town Hall was built for the benefit of the inhabitants of the town for ever. This is central to what we do now and central to this project. Film is a great way of bringing people together. As we have seen through the 5-10 screenings a year at the Town Hall it attracts an ethnically diverse audience that wouldn't engage with other community or cultural activity. Targeting those from the Arabic South Asian and African Caribbean communities will be a priority for this project. Were also keen to attract people for whom price is a barrier. Consequently, well keep ticket prices low starting at 4. This project will benefit those who are passionate about film. Each screening will have an added element be that a post-film discussion or a pre-film guest talk. As part of this project well look to set up a film club a community of film enthusiasts. A vital element of this project is that it can benefit those who wouldn't necessarily come into the town centre of an evening and therefore wouldn't benefit from equipment exclusively located in the Town Hall. To benefit those who live outside the town centre the equipment will be available to community groups and residents associations across the town and villages of the Trowbridge Area free of charge. This will enable these groups to put on their own film nights. The equipment will be insured by the Town Hall and will be available as a community resource. Well reach out to each local groups at the start of this project to invite them to use the equipment. Well also support local groups with information on securing film licences marketing and running a box office. Both the support and the free use of equipment will continue beyond the end of this project.

14. How will you monitor this?

All bookings for screenings at the Town Hall will go through our box office currently Ticket source. This allows us to analyse demographics of those who book. At point of purchase well ask for ethnicity and postcodes. Our target is to have 10 of our audiences from ethnic minorities. Similarly well monitor postcode data to see that were reaching people across the Trowbridge Area including in areas of deprivation. Well keep a database

of those who have hired equipment and will analyse this to see that we've got a geographic spread across the Trowbridge Area.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

As a building that is open to all and is used by a range of people including children and vulnerable adults safeguarding is of huge importance to us. Trowbridge Town Hall Trust updates its safeguarding policy on an annual basis to incorporate improvements in best practice. The safeguarding policy is available for all staff and volunteers to see. All staff working or who may come into contact with children and vulnerable adults are DBS-checked as are project workers. We hold this record in the Town Hall. Our safeguarding policy is the ultimate responsibility of the Trustees delegated to the Director Chief Executive. Our Chair is a former Headmaster with significant safeguarding experience. He is the Trustee specifically responsible for safeguarding.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This project is designed to break even through ticket sales by autumn 2021. As with most activities at the Town Hall were looking for initial investment rather than ongoing support. This project benefits from potential support from a national funder the British Film Institute BFI. The BFI will fund delivery costs but not capital. The funding from Trowbridge Area Board will be for capital. Consequently this partnership of funders enables the project to succeed.

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3884	Health and Wellbeing Grant	COVID-19 Preparations at the Hub	Wiltshire Rural Music	£1750.00
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Submitted: 24/09/2020 15:07:36

ID: 3884

Current Status: Application Appraisal

To be considered at this meeting:

1. Which type of grant are you applying for?

Health and Wellbeing Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

COVID-19 Preparations at the Hub

6. Project summary:

Our creative hub in Trowbridge is a vibrant and busy venue which is home to a range of ensembles and groups which hire space to run music sessions throughout the month. Their members come from a broad range of ages social background and abilities most of whom live locally. COVID-19 social distancing brought in by the Government and Public Health England have drastically reduced our ability to accommodate visiting groups and members. We are working hard to make this space safe for staff and visitors with PPE equipment signage and installation of double glazing to improve air flow

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 0AE

9. Please tell us which theme(s) your project supports:

Health and wellbeing

Our Community

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2020

Total Income:

£37038.00

Total Expenditure:

£56564.00

Surplus/Deficit for the year:

£-19527.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£101459.00

Why can't you fund this project from your reserves:

Wiltshire Rural Music core costs and activity are covered by donations from various grant providers unrestricted gifts from supporters and charges for using our facilities at the Hub in Trowbridge. These include room hire for ensembles and workshops rent on the flat above the Hub and instrument hire. Our current reserves of 101459 are split into restricted 9337 and unrestricted 92122. Our reserves policy is based on a detailed analysis of the required minimum level of reserves needed to fulfil all our obligations as charity. This is based on an assessment of the main risks relating to loss of income together with allocating reserves for specific investment project expenditure. This policy requires that the designated reserves include a risk management fund maintained at a level which will aim to provide two-year running cost.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £3500.00

Total required from Area Board £1750.00

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
PPE Hygiene Products	396.00			
PPE Signage and tape	175.00			
Equipment	551.00			
Double Glazing	2378.00	From WRM fundraising and reserves		1750.00
Total	£3500			£1750

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Our creative hub in Trowbridge is a vibrant and busy venue which is home to a range of ensembles and groups which hire space to run music sessions throughout the month. They attract participation from across a broad range of ages social background and abilities. For many members it is an opportunity to make new friends learn new skills and enjoy music together. We host our monthly Tune@Noon and the ABRSM music examinations and auditions for the Liz Lawrence Award given out to promising young musicians about to embark on music studies at University or Conservatoire. We have a 50-seater space complete with baby grand piano which local people can access. Though it is already well used we want to offer a more diverse and inclusive programme of activities and opportunities which appeals to music lovers across Trowbridge. Since the outbreak of the COVID-19 pandemic in early 2020 social distancing rules brought in by the Government and Public Health England have drastically reduced our ability to accommodate visiting groups and members. With numbers reduced to only six people at a time several of our regular hirers have been forced to look elsewhere for their meetings resulting in significant loss of rental income for the charity. We will also incur extra costs to purchase new PPE signage and hand sanitizers to ensure staff and all visitors to the Hub remain safe. The transmission of COVID-19 is thought to occur mainly through respiratory droplets generated by coughing and sneezing and through contact with contaminated surfaces. To ensure that the Hub is safe for public use we need to wash down all tables chairs music stands and instruments before and after every visit. The windows and doors to the building must also be kept open to ensure good air flow and full dispersal of any respiratory droplets left by groups using the Hub. The current building is old and opening the front windows is a challenge as in time the frames have been painted over. We want to install new double-glazed windows in the main hall of the Hub. This would ensure better flow of air through

the building and help conserve heating during the day making the building safer and more energy efficient.

14. How will you monitor this?

The Hub is used by a number of different groups for regular monthly meetings. The building is monitored by our Administrator each week to ensure that the facilities and working space are safe for public use. She also cleans down music stands seating and other shared equipment before each booking. All our regular users have received written instructions to leave the meeting space and rooms fit for future users.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

Wiltshire Rural Music WRM believes that a child young person or adult at risk should never experience abuse of any kind. We recognise that we have a responsibility to promote the welfare of all children young people and adults at risk using our facilities or taking part in one of our organised activities. We are committed to safeguarding the well-being of all children young people and adults at risk we come into contact with and to protecting them from harm. We have have a written Safeguarding policy which clearly lays out our position on recognizing and protecting vulnerable people whether they be children or adults. This policy is shared with staff employers or external freelance workers volunteers and anyone working on behalf of WRM or taking part in WRM activities. Our document includes information regarding recruitment practices ground rules for working with vulnerable people procedures for raising safeguarding concerns and possible incidents of abuse and how to deal with these. It also covers other issues like taking and using photos of participants. This policy is reviewed on a regular basis. Our named safeguarding person is Alan MacRae Chair of the WRM Board of Trustees.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Through this application we are looking for help towards a one off cost to make the Hub safe for users during the COVID-19 pandemic. The installation of double-glazing will not only help with air flow through the building but also make the building more energy efficient. Any further costs we may incur for maintenance of the building will be covered through our ongoing fundraising and support we receive from the current and hopefully new groups utilising the Hub.

17. Is there anything else you think we should know about the project?

NA

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3885	Community Area Grant	Blue Heart Campaign	Trowbridge Environmental Community	£1115.00
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Submitted: 25/09/2020 22:51:27

ID: 3885

Current Status: Application Appraisal

To be considered at this meeting:

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Blue Heart Campaign

6. Project summary:

This project will engage with members of the public on the Blue Heart Campaign which focuses on areas of land in gardens public open spaces or road verges that are left or

enhanced for wildlife. Many wildlife meadow trials in Trowbridge have very little engagement as to why it is happening we seek to fill that gap by running family events to create their own blue heart for their own garden. We will then create our own wildflower patch in Trowbridge and run a series of talks and events demonstrating the benefits of reduced mowing and wildflower enhancements for wildlife.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 7EH

9. Please tell us which theme(s) your project supports:

Children & Young People

Environment

Health and wellbeing

Our Community

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

09/2020

Total Income:

£549.20

Total Expenditure:

£393.75

Surplus/Deficit for the year:

£155.45

Free reserves currently held:

(money not committed to other projects/operating costs)

£5.45

Why can't you fund this project from your reserves:

Too small a group at present. Only beginning to pick up grant applications post Covid-19.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£2230.00		
Total required from Area Board		£1115.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Materials	350.00	Other Grants		1065.00
Room hire	200.00	Donations	yes	50.00
Speaker	200.00			
Printing Posters and Promotion	80.00			
Wildflower seed	500.00			
Equipment hire	150.00			
Equipment purchases	250.00			
Professional advice	200.00			
Information Panel	300.00			
Total	£2230			£1115

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This project will benefit local residents dog walkers wildlife enthusiasts families and many users of Paxcroft Brook Open Space and other local green spaces from a new understanding of wildflowers and the blue heart campaign. Our insect population as stated in the Wildlife Trusts Action for Insects campaign are in decline and it is crucial that we do something to reverse that alongside the Council Ecological and Climate declarations. Many people during the lockdown would have struggled with their mental health however nature has proven to be a method to combat that and with the wildflower patch we will be providing an area full of colour to help people unwind and relax. Many people will likely continue to work from home as well and we have no idea how long these Covid-19 restrictions will likely last so it is crucial everyone has the opportunity to take a walk a wildflower patch can greatly benefit peoples health and wellbeing. Many people have taken to social media to complain about the unmown grass in many of our open green spaces across Trowbridge including Paxcroft Brook Open Space many areas of which are unlikely to support wildflower because of a history of pesticide and added nutrients and therefore will only grow tussocky grass. The engagement through the blue heart campaign will explain the importance of meadow

enhancements and look to bring many residents on board with wildflower patches. Not mowing is great for many insects but to support an abundance of wildlife throughout their lifecycle with nectar rich flowers must be there as well as unmown areas for refuge during the winter. A talk from professionals to highlight the importance of this and rotational cutting will help inform future management of the site and therefore a benefit to Wiltshire Council also.

14. How will you monitor this?

Monitoring this project will be a combination of polls and surveys sent out at specific times e.g. before and after the wildflower meadow is created. Feedback from online events and talks and from the specific target groups families giving feedback through social media or our website. An overall increasing in awareness will be best seen in the reduced number of complaints and engagement and participation at events.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

All of our volunteers trustees and participants welfare comes first in everything we do. We are committed to ensuring they are protected from any harm and abuse. Our volunteers will only be interacting with children during events which will not be carried out alone. Where required we will always have two volunteers together. Training is being provided to those relevant volunteers and DBS checks will be carried out however we never intend to run sessions one to one with children. The chair is currently responsible for safeguarding and we have a nominated trustees in the chairs absence.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Further funding from other sources will be acquired as and when needed. Most of what we can do is free or can be completed through donations from our members however we would look to do another wildlife patch and extend the project onto other green spaces within Trowbridge to engage with more residents of that area.

17. Is there anything else you think we should know about the project?

The overall project is to engage with as many residents on the importance of our insects and wildflowers and the role that they play in our ecosystem. The blue heart campaign will help the understanding of many residents to help increase the space left for wildlife in their own gardens and help create a network of wildlife rich spaces across town. This project would cost a total 2230 and if we can gain further funding beyond this total we could complete several more patches to enhance for wildlife and run several more family based educational events to engage with our younger audiences across Trowbridge and surround villages. Two aims of this project is to engage with residents and improve the connectivity between green spaces for wildlife.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2

quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3946	Health and Wellbeing Grant	Christmas Lunch for Trowbridge	Free Range Cafe	£1000.00
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Submitted: 16/11/2020 15:23:01

ID: 3946

Current Status: Application Appraisal

To be considered at this meeting:

1. Which type of grant are you applying for?

Health and Wellbeing Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Christmas Lunch for Trowbridge

6. Project summary:

We would like to fill the gap left by county hall this year and provide a Christmas lunch for the needy in Trowbridge. We have a great space with our cafe in the Town Hall and extra rooms so that social distancing can be adhered to. Christmas is a crucial time for the old homeless and needy. This year more than ever they need their community to provide them some joy and support.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 8EQ

9. Please tell us which theme(s) your project supports:

Health and wellbeing

Older People

Our Community

If Other (please specify)

The homeless and needy

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£2000.00		
Total required from Area Board		£1000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Food and ingredients	600.00	money provided by us		500.00
Staff	400.00			
Security Door Staff	300.00			
Drinks	350.00			
gifts	350.00			
Total	£2000			£500

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This Christmas lunch is for people in Trowbridge who would otherwise not have a proper meal or sense of the community at Christmas. Already committed are the Amber Foundation who bringing 20 young homeless people. In addition we are reaching out to Age UK as well as other local groups. This funding will allow us to provide a traditional Christmas meal and a hot drink for up to 85 people over Christmas day. Not only ensuing they are well fed for the day but also providing much needed social interaction. We will also be giving a Christmas Cracker and small gift to all attendees. Too many people spend Christmas alone and this year will be worse. This is a chance to give people food hope and a sense of community at a Christmas.

14. How will you monitor this?

Working with our stakeholders and through close monitoring

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

Alex Joll director and applicant is ultimately responsible. He has been DBS checked and will be working with the groups involved to organise the safe running of the event. Each

group will have their own people in charge. The Amber Foundation have committed to bring 2 staff members to manage their participants. In addition we will be hiring trained security personnel for the day.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

na

17. Is there anything else you think we should know about the project?

na

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.